**MONEY LAUNDERING VERIFICATION CHECK FORM**

In order for us to comply with Anti-money laundering regulations, we are required to verify your identity. By completing this form, we are normally able to identify you using an online search facility. Please therefore complete the form as fully as possible. The fields marked with an asterisk\* provide mandatory information which we will require to complete our search. If we are unable to successfully verify your identity we may require additional information, or copy identity documentation from you.

**PLEASE COMPLETE IN BLOCK CAPITALS**

|  |  |
| --- | --- |
| Client Reference *(for office use)* | Maiden Name |
| Title *(Please delete)\**  *Mr Mrs Miss Ms Dr* | Gender |
| First name\* | Date of birth\* |
| Middle name | Telephone number *(home)Note1* |
| Last name\* | Telephone number *(work)* |
| Marital status | Mobile number |
| Occupation | Fax number |
| National Insurance number | Email address |

|  |  |
| --- | --- |
| **CURRENT ADDRESS** | |
| House number/ name\* | Street\* |
| Town\* | Area\* |
| Postcode\* | |

**Your passport number (see examples below)**

This is the long number on the photographic page of your licence located at the bottom of the page under your photograph

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UK Passport Example

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| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | G | R | B | 7 | 0 | 0 | 1 | 0 | 1 | F | 1 | 2 | 0 | 1 | 0 | 1 | 8 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | 4 |

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| **Driving licence number** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Please read the following information, and if you agree, please print and sign your name below to enable us to carry out our electronic search. *I understand that by providing the information contained within this form, I am consenting for Adcocks to conduct an online search using Lexis Nexis’ IDU in order for my identity to be verified. I further consent for the information contained within this form to be used for completing the client case management system held by Adcocks and building my profile for the specific purposes of the legal work to be carried out.*

*PRINT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SIGN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Note 1. Please insert your home telephone number even if you do not use it for telephonic purposes as it helps us to verify your identity from electronic records held by our data processing agent.

Internal Use Only: Approved Database Updated Completed By Date Completed